

## Winding Wheel Fees & Charges

**All bookings are subject to a minimum of three hours booking (excluding kitchens) or minimum hire charges whichever is the greater**

All rates include VAT at the prevailing rate unless stated

Charges from 1 April 2023	Hire Charge incl VAT Existing	Proposed Charge incl VAT
Minimum Hire Charge for all bookings	£102.00	£120
<b>WINDING WHEEL - AUDITORIUM</b>		
<b>COMMUNITY CHARGE</b>		
Mon-Thurs Per hr	Pre 5pm £55.00 After 5pm £88.00	£62 £99
Friday - Sunday	Pre 5pm £83.00 After 5pm £116.00	£93 £129
Balcony/ Circle (min 3hrs)	Hourly rate: £19.00	£21
Kitchen per hour	£10.00	£11
Servery per function	£18.20	£20
<b>AUDITORIUM COMMUNITY BLOCK BOOKING DISCOUNT</b>		
Monday - Friday	Pre 5pm £45.00 After 5pm £73.00	£50 £82
Kitchen per hour	£8.00	£9
Servery per function	£15.00	£17
<b>AUDITORIUM COMMERCIAL CHARGE</b>		
Mon-Thurs Per hr	Pre 5pm £109.00 After 5pm £173.00	£122 £194
Friday - Sunday	Pre 5pm £154.00 After 5pm £223.00	£173 £249
Balcony (min 3hrs)	Hourly rate: £36.00	£40
Kitchen per hour	£16.00	£18
Servery per function	£23.40	£26
<b>AUDITORIUM COMMERCIAL BLOCK BOOKING DISCOUNT</b>		
Mon-Thurs Per hr	Pre 5pm £88.00 After 5pm £141.00	£99 £158
Fri - Sun (min 3hrs)	Pre 5pm £124.00 After 5pm £180.00	£139 £202
Kitchen per hour	£12.30	£14
Servery per function	£20.30	£23
<b>BALLROOM COMMUNITY CHARGE</b>		
Mon-Thurs Per hr	Pre 5pm £43.00 After 5pm £49.00	£48 £55
Friday - Sunday	Pre 5pm £64.00 After 5pm £72.00	£72 £81
Kitchen per hour	£10.00	£11
Servery per function	£18.20	£20
<b>BALLROOM COMMUNITY BLOCK BOOKING DISCOUNT</b>		
Monday - Friday	Pre 5pm £34.00 After 5pm £40.00	£38 £45
Kitchen per hour	£8.00	£9
Servery per function	£15.10	£17
<b>BALLROOM COMMERCIAL</b>		
Mon-Thurs Per hr	Pre 5pm £83.00 After 5pm £98.00	£93 £109
Friday - Sunday	Pre 5pm £126.00 After 5pm £138.00	£141 £155
Kitchen per hour	£14.40	£16
Servery per function	£23.40	£26
<b>BR COMMERCIAL BLOCK BOOKING DISCOUNT</b>		
Mon- Thurs	Pre 5pm £67.00 After 5pm £80.00	£75 £89

Friday - Sunday	<b>Pre 5pm</b>	£102.00	£114
	<b>After 5pm</b>	£112.00	£125
Kitchen per hour		£12.30	£14
Servery per function		£20.30	£23
<b>FUNCTION ROOM COMMUNITY CHARGE</b>			
Monday - Thursday	<b>Pre 5pm</b>	£29.00	£32
	<b>After 5pm</b>	£36.00	£40
Friday - Sunday	<b>Pre 5pm</b>	£41.00	£46
	<b>After 5pm</b>	£49.00	£55
Kitchen per hour		£10.00	£11
Servery per function		£18.20	£20
<b>FR COMMUNITY BLOCK BOOKING DISCOUNT</b>			
Monday - Friday	<b>Pre 5pm</b>	£23.00	£26
	<b>After 5pm</b>	£33.00	£37
Kitchen per hour		£8.00	£9
Servery per function		£15.00	£17
<b>FUNCTION ROOM COMMERCIAL</b>			
Monday - Thursday	<b>Pre 5pm</b>	£44.00	£49
	<b>After 5pm</b>	£54.00	£60
Friday - Sunday	<b>Pre 5pm</b>	£64.00	£72
	<b>After 5pm</b>	£76.00	£85
Kitchen per hour		£14.40	£16
Servery per function		£23.40	£26
<b>COMMERCIAL BLOCK BOOKING DISCOUNT</b>			
Monday - Thursday	<b>Pre 5pm</b>	£39.00	£44
	<b>After 5pm</b>	£49.00	£55
Friday - Sunday	<b>Pre 5pm</b>	£60.00	£67
	<b>After 5pm</b>	£71.00	£80
Kitchen per hour		£12.00	£14
Servery per function		£20.30	£23

Events from 1st  
April 2024 to  
31st March  
2025

<b>Ballroom Wedding Package</b>	£2,050.00	£2,150	£2,350
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The wedding package includes use of Ballroom and kitchen, staffing and associated equipment with a maximum hire period on the Saturday of 14 hours, with a finish time of no later than 12pm

<b>Auditorium Wedding Package</b>	NA	£3,950.00	£4,345
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The wedding package includes use of Auditorium and kitchen, staffing and associated equipment with a maximum hire period on the Saturday of 14 hours, with a finish time of no later than 12pm

<b>Ballroom Party Package</b>	NA	£999.00	
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The party package includes use of Ballroom and kitchen, staffing and associated equipment with a maximum hire period on the Saturday of 6 hours, with a finish time of no later than 12pm

<b>Auditorium Party Package</b>	NA	£1,499.00	
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The party package includes use of Auditorium and kitchen, staffing and associated equipment with a maximum hire period on the Saturday of 6 hours, with a finish time of no later than 12pm

### Conference and Meeting Packages

The hire includes a full service package for the period of the hire covering set up and breakdown of the event, technical equipment and staffing support, teas coffees & biscuits, FOH staffing and hire of the space.

### Auditorium

Community

Mon to Fri - Half Day ( up to 250)	NA	£1,335.00	
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Mon to Fri - Full Day ( up to 250)	NA	£2,250.00
Commercial		
Mon to Fri - Half Day ( up to 250)	NA	£1,590.00
Mon to Fri - Full Day ( up to 250)	NA	£2,875.00
<b>Ballroom</b>		
Community		
Mon to Fri - Half Day ( up to 150)	NA	£820.00
Mon to Fri - Full Day ( up to 150)	NA	£1,515.00
Commercial		
Mon to Fri - Half Day ( up to 150)	NA	£1,025.00
Mon to Fri - Full Day ( up to 150)	NA	£1,875.00
<b>Function Room</b>		
Community		
Mon to Fri - Half Day ( up to 50)	NA	£515.00
Mon to Fri - Full Day ( up to 50)	NA	£850.00
Commercial		
Mon to Fri - Half Day ( up to 50)	NA	£615.00
Mon to Fri - Full Day ( up to 50)	NA	£1,025.00

#### **Dance School Package**

All packages are for full service and include all technical and Front of House support, staff, equipment and services.

NB: Box Office fees & Levies and PRS recharges will be charged in addition to the above package fees

#### **Early week ie Sunday - Wednesday 4 Day**

Auditorium Only	NA	£4,110.00
Auditorium & Circle	NA	£5,400.00
Auditorium ,Circle & Ballroom	NA	£6,150.00

#### **Early Week ie Sunday - Tuesday 3 Day**

Auditorium Only	NA	£2,980.00
Auditorium & Circle	NA	£3,800.00
Auditorium ,Circle & Ballroom	NA	£4,625.00

#### **Late Week ie Wednesday - Saturday 4 Day**

Auditorium Only	NA	£5,135.00
Auditorium & Circle	NA	£6,420.00
Auditorium ,Circle & Ballroom	NA	£7,190.00

#### **Late Week ie Thursday - Saturday 3 Day**

Auditorium Only	NA	£4,110.00
Auditorium & Circle	NA	£5,135.00
Auditorium ,Circle & Ballroom	NA	£6,160.00

All Bookings - any hours between 1am and 6am by negotiation and will be charged at double rates

**Bank Holidays, Easter Weekend, Christmas period ( 24th December to 1st January) by negotiation and at double rates of Saturday and Sunday charges**

Large event discount for a booking of all rooms

20%

20%

at the Winding Wheel for more than one day on consecutive days

**EQUIPMENT**

Staging 8' x 4' (per unit)	£9.00	£10
Tiered Staging (per unit)	£62.00	£68
Tiered Staging ( all units)	£200.00	£218
PA system in-house or portable	£28.00	£31
PA system in-house with radio mike	£40.00	£44
Additional microphone	£13.50	£15
Multimedia Projector and Screen	£68.00	£74
Multimedia Projector, Screen and Laptop	£83.00	£90
Slide Projector	£22.00	£24
Screens - 6ft	£21.00	£23
Screens - 10ft	£62.00	£68
Laser Projector and Audit Screen per day	£200.00	£218
Laser Projector and Audit Screen per week	£1,000.00	£1,090
Lectern	£9.00	£10
Flip Chart and Pad	£9.00	£10
Stage Lighting ( set up and leave in one state)	£40.00	£44
Stage Lighting Focus ( up to 4 hours)	£115.00	£125
Technician - per hour	£28.40	£31
Sound Operator - per hour	£22.00	£24
Lighting Operator - per hour	£22.00	£24
Duty Manager - per hour	£22.00	£24
Caretaker - per hour	£22.00	£24
Security Staff - per hour	£22.00	£24
Front of House Staff - per hour	£16.60	£18
Piano - Upright	£21.00	£23
Piano Tuning	Price on application	
Seating over 200	£43.00	£47
Seating over 300	£61.00	£66
Seating over 400	£120.00	£131
Tiered Seating	£200.00	£218
Carpet for Staging/Catwalk	£21.00	£23
Ticket Printing	£60.00	£65
Round Tables	£54.00	£59
Cup and Saucers - 1-50	£15.00	£16
Cup and Saucers - 51-100	£21.00	£23
Cup and Saucers - 101-150	£31.00	£34
Cup and Saucers - 151-300	£39.00	£43
Tea/Coffee and Biscuits (per mug)	£2.60	£2.85
CORKAGE (including use of glasses)	£9.40	£10.25
Soft Drink Surcharge	£200.00	£218
Minimum Refundable Deposit	£125.00	£136

**Brochure Insert:**

Full page	£950.00	£1,036
2/3 page	£630.00	£687
½ page	£480.00	£523
1/3 page	£315.00	£343
¼ page	£245.00	£267
1/6 page	£160.00	£174
1/8 page	£125.00	£136

**Resources Block Booking Discount  
( 10 or more bookings per annum)**

20%

20%